

Provider access policy



Approved by	Date
Last reviewed:	
Next review date:	

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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

Procedures in relation to requests for access

The grounds for granting and refusing requests for access

Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 8 to 11 at Southgate School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of

education and training options available at each transition point Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as trips, work experience, assemblies and taster events Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Marvin Cox, Personal Development Lead
Telephone: 01484 504544
Email: office@southgate.co.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers. See our Careers Programme for this information. Please speak to our Careers Leader to identify the most suitable opportunity for you. These events will run in line with any measures related to public health incidents, including COVID-19.

4.3 Granting and refusing access

A risk assessment will be completed for all internal and external visits. Pupils will always be accompanied.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

Visitors are able to access shared areas of school when they are accompanied by staff. The school will make available AV and other ICT/ specialist equipment needed.

5. Links to other policies

Outline any links to other policies you have, such as:

Safeguarding/child protection policy

Careers guidance policy

Curriculum policy

6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by:

This policy will be reviewed by Marvin Cox, personal development lead annually (as recommended by the DfE).

At every review, the policy will be approved by the governing board